



GOVERNMENT OF THE PUNJAB  
LOCAL GOVT. & COMMUNITY DEVELOPMENT  
DEPARTMENT

Dated Lahore the 19<sup>th</sup> April, 2017

**ORDER**

No.SO.ADMN-III(LG)Misc/2015(P-I). In pursuance of Section 85 of Punjab Local Government Act, 2013 attached schedule of establishment of Municipal Committee Bahawalnagar is hereby issued, subject to following conditions:-

1. Keeping in view the changing requirement of local government system and in order to make local governments sustainable, no further recruitment / induction shall be made against following nomenclatures / posts which are now onward are declared as dying cadre / nomenclature:-

Sr. No.	Name of post	Sr. No.	Name of post
1	Fire Brigade Staff	25	Booking Clerk
2	Goods Exit Tax Staff	26	Malba Rent Collector
3	Octroi Staff	27	Moazan
4	Tonga Chaudri	28	Fero-Khalasi
5	Koora Clerk	29	Muharrar
6	Cooli / Plumber Cooli	30	Motivator
7	Mashki	31	Ahlmad
8	Water Carrier	32	Head Moharrar
9	Naib Qasid	33	Muhafiz
10	Baildar	34	Girdawar
11	Khansama OR Cook	35	Pervi Clerk
12	Road Roller Driver	36	Cart Man
13	Road Roller (Helper any Helper OR Cleaner)	37	Typist
14	Sanitary Promoter	38	Personal Assistant
15	Telephone Operator	39	Assistant Driver
16	Stenographer	40	Project Assistant
17	Registry Clerk	41	Tender Clerk
18	Mistry / Work Mistry	42	Gun Man
19	Security Guard	43	Assistant Librarian
20	Daftari	44	Khadim Masjid
21	Rehra Ban	45	Malaria Staff
22	Plaque Quoli	46	Cleaner Water Supply
23	Foreman disposal	47	PeroKar
24	Junior Clerk to be replaced by Computer Operator		

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SR. #	NAME OF POST	BPS	STRENGTH
6	Cooli Tractor	1	12 ✓
7	Sanitary Worker	1	231 ✓
8	Sewer man	1	30 ✓
9	Water Carrier	1	16 ✓
10	Spray Cooli	1	2 ✓
11	Operator Disposal	5	2 ✓
12	Operator Disposal	4	2 ✓
13	Operator Disposal	3	2 ✓
<b>Total</b>			<b>329</b>
<b>MO(REGULATION)</b>			
1	Municipal Officer (Regulation)	17	1 ✓
2	Lands Supervisor	11	1 ✓
3	Senior Clerk	14	1 ✓
4	Junior Clerk	11	2 ✓
5	Patwari	5	1 ✓
6	Legal Advisor	Part-time	2 ✓
7	NaibQasid	1	2 ✓
<b>Total</b>			<b>10</b>
<b>REMOVAL OF ENCROACHMENTS</b>			
1	Traffic Inspector	14	1 ✓
2	Junior Clerk	11	2 ✓
3	NaibQasid	1	1 ✓
<b>Total</b>			<b>4</b>
<b>GENERAL BUS STAND/PARKING FEE</b>			
1	Assistant	16	1 ✓
2	Junior Clerk	11	2 ✓
3	NaibQasid	1	1 ✓
4	Chowkidar	1	1 ✓
5	Sanitary Worker	1	4 ✓
<b>Total</b>			<b>9</b>
<b>OCTROI BRANCH For Registration of Death, Birth, Marriage &amp; Divorce</b>			
1	Superintendent Octroi	16	1 ✓
2	Assistant Superintendent Octroi	11	1 ✓
3	Senior Octroi Clerk	14	6 ✓
<b>Total</b>			<b>8</b>
<b>MO(PLANNING)</b>			
1	Municipal Officer (Planning)	17	1 ✓
2	Building Inspector	14	2 ✓
3	Junior Clerk	11	1 ✓
4	Driver	0	0 ✓
5	NaibQasid	1	1 ✓
<b>Total</b>			<b>5</b>
<b>DEVOLVED STAFF OF LG&amp;CDD</b>			
1	Project Assistant	15	1 ✓
2	Draftsman	11	1 ✓
3	Driver	5	2 ✓
4	Chowkidar	1	1 ✓
<b>Total</b>			<b>5</b>
<b>GRAND TOTAL</b>			<b>537</b>

*[Signature]*  
Municipal Officer (Finance)  
Municipal Committee  
Bahawalnagar

*[Signature]*  
Muzaffar  
Chief Officer  
Municipal Committee  
Bahawalnagar

SR. #	NAME OF POST	BPS	STRENGTH
<b>PARKS</b>			
1	Baildar		
2	Mali	1	22 ✓
3	Mali	3	1 ✓
4	Chowkidar	2	2 ✓
<b>Total</b>			1 ✓
<b>WATER SUPPLY</b>			
1	Supervisor		
2	Foreman	5	1 ✓
3	Operator	5	1 ✓
4	Oil Man	5	50 ✓
5	Plumber	1	2 ✓
6	Plumber	5	1 ✓
7	Plumber	4	1 ✓
8	Plumber	3	2 ✓
9	Electrician	1	1 ✓
10	Chowkidar	1	1 ✓
<b>Total</b>			61 ✓
<b>FIRE BRIGADE</b>			
1	Head Fireman	8	1 ✓
2	Driver	7	1 ✓
3	Fireman	5	7 ✓
<b>Total</b>			9 ✓
<b>ELECTRIC BRANCH</b>			
1	Electrician	5	1 ✓
2	Electrician	4	2 ✓
<b>Total</b>			3 ✓
<b>DEVOLVED DEPARTMENT</b>			
1	Junior Clerk	11	1 ✓
2	Naib Qasid	1	2 ✓
3	Chowkidar	1	1 ✓
4	Ferokhalasi	1	1 ✓
5	Store Chowkidar	1	2 ✓
6	Plumber	5	1 ✓
7	Oil Man	1	2 ✓
8	FeeterCooli	1	1 ✓
9	Mali	1	1 ✓
10	Fero Printer	1	1 ✓
11	Sanitary Worker	1	1 ✓
<b>Total</b>			14 ✓
<b>DEVOLVED DEPARTMENT: WATER MANAGEMENT</b>			
1	Sub Engineer	11	1 ✓
<b>Total</b>			1 ✓
<b>MO (SERVICES)</b>			
1	Municipal Officer (Services)	17	1 ✓
2	Senior Clerk	14	1 ✓
<b>Total</b>			2 ✓
<b>SANITATION</b>			
1	Senior Sanitary Inspector	11	1 ✓
2	Assistant Sanitary Inspector	6	2 ✓
3	Sanitary Supervisor	5	11 ✓
4	Driver	5	3 ✓
5	Driver	4	15 ✓

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**APPROVED SCHEDULE OF ESTABLISHMENT OF  
MUNICIPAL COMMITTEE BAHAWALNAGAR  
DISTRICT BAHAWALNAGAR**

SR. #	NAME OF POST	BPS	STRENGTH
<b>CHAIRMAN</b>			
1	Chairman	Hon	1
2	Vice Chairman	Hon	1
3	Junior Clerk	11	1
4	Naib Qasid	1	1
<b>Total</b>			<b>4</b>
<b>CHIEF OFFICER</b>			
1	Chief Officer	18	1
2	Office Superintendent	17	1
3	Head Clerk	16	1
4	Stenographer	14	1
5	Computer Operator	14	1
6	Senior Clerk	14	1
7	Store Keeper	8	1
8	Junior Clerk	11	2
9	Junior Clerk(Ijlas)	11	1
10	Imam Masjid	5	3
11	Khadim Masjid	5	1
12	Naib Qasid	1	3
13	Chowkidar	1	1
<b>Total</b>			<b>18</b>
<b>MO(FINANCE)</b>			
1	Municipal Officer (Finance)	17/18	1
2	Assistant	16	1
3	Accountant	14	1
4	Head Cashier	11	1
5	Accounts Clerk	11	1
6	Junior Clerk	11	1
7	Driver	4	1
8	Naib Qasid	1	2
9	Assistant	16	1
10	Junior Clerk	11	6
11	Veterinary Officer	Part-time	1
12	Muharrar Slaughter-House	4	1
13	Naib Qasid	1	2
14	Naib Qasid	1	1
15	Chowkidar	1	1
16	Water Carrier	1	1
17	Sanitary Worker	1	1
<b>Total</b>			<b>23</b>
<b>MO(INFRASTRUCTURE)</b>			
1	Municipal Officer (Infrastructure)	18	1
2	Sub Engineer	11	1
3	Head Clerk	16	1
4	Junior Clerk	11	1
5	Driver	0	0
6	Naib Qasid	1	2
<b>Total</b>			<b>6</b>

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2. The post of Tubewell Operator shall be read as Tubewell Operator cum-Chowkidar.
3. Local Government cannot change the nomenclature / cadre OR convert the post.
4. Recruitment / induction on vacant post shall be made after making advertisement through office of the DGPR and observance of criteria, merit and codal formalities subject to approval of Govt. & availability of own source revenue.
5. In case an employee / Official / Officer of any other Department like Public Health Engineering / PHATA / LG&CD etc is repatriated to his parent Department, the post held by him shall stand deleted automatically from the schedule of establishment of respective local government.
6. In future it will be treated as misconduct on part of appointing authority, if anyone is hired / employed on work charge / daily wager basis under any circumstance OR on any pretext.

SECRETARY  
LG&CD DEPARTMENT

No. & Date Even:-

Copy is forwarded for information and necessary action to:-

1. The Chairman Municipal Committee concerned.
2. The Chief Officer concerned.
3. The Municipal Officer (Finance) concerned.
4. The Deputy Director (Audit & Accounts) concerned.

Muzaffar 19/4/17  
(MUZAFFAR MUKHTAR)  
SECTION OFFICER (ADMIN-III)

PC:-

1. PSO to Secretary, LG&CD Department.
2. PSO to Special Secretary, LG&CD Department.
3. PS to Additional Secretary (Admin.) LG&CD Department.

